

COMMISSIONERS APPROVAL

GRANDSTAFF *CG*

ROKOSCH *JS*

THOMPSON *at*

CHILCOTT

DRISCOLL

Date.....April 23, 2008

Members Present.....Commissioner Jim Rokosch,
Commissioner Alan Thompson and Commissioner Kathleen Driscoll

Minutes: Glenda Wiles

► Commissioner Greg Chilcott was in Helena attending a JPA meeting.

► The Board met with Environmental Health Director Lea Jordan in regard to the purchase of a vehicle and the decision on groundwater vulnerability consultant contract. Lea stated the junk vehicle budget has \$27,900 in its capital improvement fund. If the money is utilized in order to purchase a vehicle, the State would like a match of \$5,000 with the requirement that the vehicle have a 5-year longevity plan. Lea stated her budget does not have any match monies so she visited with the State about this purchase without a match of funds. The State has agreed to let this money, but Lea is somewhat nervous about spending this money because there has been some discussion of the junk vehicle program not being funded in the future. **Commissioner Driscoll made a motion to spend up to \$20,000 on a vehicle. Commissioner Thompson seconded the motion and all voted "aye".** Lea will start looking for a vehicle, keeping the Commissioners informed about this purchase. Glenda suggested Lea contact Mechanic Phil Chaffin at the Road Department when Lea finds a vehicle so Phil can make an inspection of the vehicle prior to any purchase. The Board concurred.

► In regard to the groundwater vulnerability consultant, Lea stated she has \$49,000 in funds for this grant. Due to their absence today, Commissioners Grandstaff and Chilcott had relayed they liked the presentation and services provided by PBS&J. Discussion included the county's previous use of PBS&J for the airport spill, their cost and ability to handle the project and reimbursement. The Commissioners also discussed the presentation and services available by PBS&J. **Commissioner Thompson made a**

motion to award the groundwater vulnerability contract to PBS&J. Commissioner Driscoll seconded the motion and all voted "aye".

► Lea also addressed the need to enter into a renewable resource grant with DNRC. This issue is to be scheduled on Monday, April 28th at 9:00 a.m.

► Treasurer JoAnne Johnson met with the Board in regard to the personal property taxes that have not been paid and the stale dated checks. She has stale dated checks that are more than a year old that can go back into the general fund. These are checks that were written to members of the public for refunds, which they never cashed. JoAnne noted she has attempted to contact these citizens but have not been able to make any contact. The amount of these stale checks amount to approximately \$4,500. **Commissioner Driscoll made a motion to allow these stale checks to be re-deposited into the general fund. Commissioner Thompson seconded the motion and all voted "aye".**

In regard to the delinquent personal property taxes that are over five years old, JoAnne noted she did not write off these taxes last year so the write off is for two years. The total is \$48,547.33. Discussion included the Montana Statute requirement for the Sheriff to perform a writ for collection services which he did not do. Now the people on this list are over the five year statutory time line for collection. JoAnne indicated once the writ is written there is a 30-day timing issue for service. Discussion included how the Sheriff could collect the money from businesses if they were not outside the five year time limit. **Commissioner Thompson made a motion to submit the list as presented by a letter dated March 15th to be cancelled per MCA 156-16-701. Commissioner Driscoll seconded the motion and all voted "aye".**

► The Board met with Juvenile Detention Director Cal Robinson in regard to the distribution of medication in Juvenile Detention. (Only Commissioner Rokosch and Commissioner Thompson were present at this meeting). Present were Public Health Nurse Judy Griffin, Juvenile Detention Officer Lori Roderick, Nursing Staff Natalie Rowley and Sara Hamilton. Cal stated his staff can no longer distribute any medication; therefore they need to have a licensed health specialist (Nurses, LPN etc.) to distribute this medicine. Cal stated they received a bid from Spectra at \$30,000 per year. Currently, Spectra has the medical contract for services at the adult detention facility. State law requires a separate contract and no crossover in personnel. Cal stated right now the staff distributes the meds as given to them by their parents. Cal stated one concern is the medications are in the bottle and not in a bubble pack so they do not know for sure if the medicine is the correct medicine for the prescription. They track the number of pills and the times and dates the pills are given. The current contract with Spectra does not allow distribution to juveniles under their current contract. Spectra's concern is the case management issue of each individual. Judy stated the case management is her issue also.

Cal and Lori stated from July 2, 2007 to April, 2008 they had 16 youths for a total of 70 days (about 20% of the time) that needed prescriptions.

Judy stated they are a busy office and they do not have time to do everything they are required to do. She stated she does not feel her office can assist in the distribution of these medications. The other issue is the holidays and weekends that she and her staff are not available. Cal stated the Juvenile Licensing facility advised him if a licensed health specialist is distributing during the week, the Juvenile Detention Staff can distribute on the holidays and on weekends because the case management has already been set up.

Judy stated they are protective of their license and there are many medical issues that can affect their licensing ability. Natalie stated it appears other information is needed such as a written policy, case management etc.

Commissioner Rokosch stated from the Commissioners stand point this is a difficult issue because the cost to hire this service out is very expensive.

Judy stated the solution might be advertising for this position or the possibility of a retired physician that might want to participate in this.

Commissioner Thompson asked if the county has malpractice insurance for public health. Judy stated she did not know if the insurance is for their office or for the county. Glenda will contact Western States Insurance in order to find out about this. Commissioner Thompson reiterated Commissioner Rokosch's concern of funding this medication issue at \$30,000.00.

Judy also addressed the need to have a Health Officer who might address this issue with their license.

Commissioner Rokosch stated the county is already paying for the liability (within the Public Health Nursing Office) which is a major portion of the cost of service.

Civil Counsel Karen Mahar was now present. She reviewed the Department of Corrections requirements making note that the PHN Office can provide this service. She stated she will need to review the statutes and they can revisit this issue in about one month. This service has to be implemented by August 2008.

Natalie expressed concern about not having a licensed physician writing these prescriptions. Sara agreed.